

Queen of Peace Return to School Plan 2020-2021

Updated January 4, 2021

ODE Blueprint Details

SCHOOL PROGRAM INFORMATION	
Name of School	Queen of Peace Catholic School
Key Contact Person for this Plan	Carl Mucken
Phone Number of this Person	503-362-3443
Email Address of this Person	qpsprincipal@gmail.com
Sectors and position titles of those who informed the plan	Father Timothy Mockaitis-Pastor Andrea Limont-Advisory Council Mel Davies-Advisory Council Doug Carpenter-Advisory Council Rebecca Carpenter-Advisory Council Kathy Gaskin-Advisory Council Kelsey Wilson-Advisory Council
Local public health office(s) or officers(s)	ODE-Karen Rodriguez
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Carl Mucken
Intended Effective Dates for this Plan	January 4, 2021
ESD Region	Willamette
Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2020-21. Include information on engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.	Survey of school community Consult with Nurse Practitioner Consult with Covid taskforce at Archdiocese Consult with ODE for daycare/preschool guidance
Indicate which instructional model will be used.	Select One: On-Site Learning Hybrid Learning Comprehensive Distance Learning

SECTION 1: OPERATIONAL VITALITY

STAGES AND TIMELINES	
Planning Team	Pastor, Principal and Teachers, School Advisory Committee
Timeline for Planning and Roll-out of Plan	December planning for the plan for 4 hour days in January, Shareholders informed late December

FINANCIAL CONSIDERATIONS	
Impact of Change in Enrollment (if applicable)	Increased or maintained enrollment
Staffing Considerations/Changes	Increase in time of IA positions or additional IA and childcare staffing
Building Protocol Expenses	Sprayer/cleaner \$2500, Seating changes \$2000, Floor Decals \$500, Clorox Wipes and hand sanitizer \$1000
Federal Funding Plan (i.e. Title IV, ESSER, PPP)	Not here in time so we're not counting on anything but Title IV. Plan will reflect need and focus on mental health resources and PD for teachers.

COMMUNICATION PLAN	
How will your school keep shareholders abreast of the plans for re-opening and beyond?	Email and video messages sent to home emails and posted on FB and website

PROTOCOLS	
Cleaning, Ventilation and Hygiene	All doors behind gates will be open as much as possible. Each room will have fans in windows to manage exchange of fresh air. Ceiling fans will not be used unless window fans are on. Hand washing with soap and water upon entry, in classrooms, before and after eating and when returning from PE or recess. Hand sanitizer will be used any time students are seen touching their face(etc.) Hand sanitizer stations at all exterior doors. Playgrounds will be cleaned on a 3 times a day schedule when not raining, with spray sanitizer. Surfaces are cleaned nightly by maintenance staff. Books sit 72 hours between touching. Manipulatives are bagged and used by the same children daily

	when possible. Any shared tools or toys are cleaned daily.
Social Distancing	<p>Hallways are marked for one way traffic, students enter classrooms from exterior doors, seating arranged in classrooms and all classrooms allow for more than 35 square feet for students. Art and music specialists travel to classrooms. Traveling teachers wash before entering a new group.</p> <p>When close proximity is required throughout the day staff will be mindful of the duration keeping it as brief as possible and will follow contact with hand hygiene practices.</p>
Screening Protocols	<p>CDC Home Screening for Students - Parents will be encouraged to conduct daily screening at home for Symptoms and Exposure prior to school arrival (link to CDC Daily Home Screening below). If a student screens Yes in both sections of the Home Screening tool parents are encouraged to seek evaluation by their healthcare provider..</p> <p>Staff take the temperature of all students and visually check for wellness before children leave their parent at drop off, 3 re-temps allowed before exclusion, parents must wait until children are cleared to leave, no exceptions. Children going from school to child care are checked again for wellness.</p>
Personal Protective Equipment (PPE) Protocols	Anyone on campus, over 5, must wear a mask at all times. Face shields are allowed but masks are encouraged. Gloves are worn when wellness checks are done at arrivals.
Student Protocols	Wash for 20 seconds when told, no touching faces or other people, manage your own supplies, wear masks at all times, use the designated bathrooms, keep social distancing.
Staff Protocols	<p>Staff will be instructed to do their own wellness checks before they arrive at work daily and temperature checks upon arrival.</p> <p>Washing hands at arrival and whenever students are washing, masks at all times eating lunch in limited numbers, where social distancing can happen or in the classroom when the library isn't available.</p> <p>Gloves will be worn when cleaning protocols are carried out and hands will be washed upon glove removal.</p>
Visitors and Deliveries	Deliveries are already only buzzed in and allowed at the front office. Visitors will only be allowed with masks and cleaning routines will be followed when they leave. Visitors would be limited to "necessary", ie.Salem-Keizer staff doing IEP or observations, etc.

Response to Outbreak	<p>Students who develop symptoms of infection illness while at school will be age-appropriately physically isolated (not visually) awaiting the arrival of their caregiver to take them home. The surfaces in the area used for this isolation will be disinfected after use.</p> <p>Staff who develop symptoms of infection illness while at school will be sent home immediately.</p> <p>CDC return to school following illness guidelines will be followed.</p> <p>Coordination with the Archdiocese and the Local Public Health Authority to establish communication channels related to current transmission level.</p>
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PREVENTATIVE TRAINING	
	100% in Building or Hybrid Model to reflect Social Distancing Requirements set by Governor and Phasing
Staff Training Plan	August inservice to plan expectations, via Zoom or in person Constant conversation and reminders about routines during weekly staff meetings.
Student Training Plan	Teachers teach routines and remind students of expectations throughout their time at school
Parent Training Plan	Parents are given maps and sent emails explaining routines that effect them or their children.

SCHOOL SCHEDULE AND ROUTINES	
Morning Drop-off Plan	Students arrive and enter in one of three areas. Parents go through the drive up, park and send children to the front desk or park at the preschool. All children are checked for wellness before their parent is allowed to leave campus.
After-School Pick-up Plan	Students stay in classroom and Principal calls names over intercom for dismissal. Students use exterior classroom doors for exits. Families are loaded individually into their cars.
Daycare Plan	ODE emergency license for 60 children. Groups will be constant with 20 students in each. Care will be given from 12pm to 6pm daily. Routines include distance learning support, structured and unstructured play. Everyone brings their own lunch and snacks. Playground space, that is shared, will be cleaned between groups. Otherwise, each group has dedicated space and dedicated bathrooms. Staff will stay constant with their assigned group and

	all other routines and expectations, required by ODE, will be followed.
Food Service Plan	No lunch plan at this time
Extended Care Plan	ODE governs extended care and all plans adhere to their guidance
Recess/Playground Plan	Cohorts of childcare and classrooms will be maintained when on the playgrounds.
Assembly/Announcements Plan	No assemblies, Announcements on the intercom

SECTION 2: ACADEMIC EXCELLENCE

CURRICULUM AND INSTRUCTION	
Attach completed Reflections on Distance Learning Worksheet	
Plan for Teacher Curriculum Development	Time given for teachers to develop curriculum and to collaborate about meeting standards
In Person Protocol during Comprehensive Distance Learning	Teachers or teacher's assistants will meet with constant cohorts of 20 or less for 4 hours daily while also providing on-line distance learning opportunities. Considerations will be made to schedule consistent times weekly and to coordinate children from the same family with common times. Spaces will be cleaned between groups and all children and adults will be masked.
Beginning of Year Assessment Plan	STAR, DRA2, Unit Pre-tests if in person. Teachers will schedule individual times to meet with children during the week of September 8th. Two teachers in each room and students use classroom doors to the outside for entrance and exits. Teachers and students wearing masks and social distancing. Cleaning between children.
Grading Expectations and/or Policies	Effort scores based on attendance in live classes, viewing of recorded classes and timely turning in of work. Content scores based on evidence of meeting standard.
Asynchronous and Synchronous Teaching Expectations	
Plan to Mitigate Learning Loss	Practice using distance tools while in person to eliminate lag if/when distance learning happens. Weekly in-person meetings with the classroom teacher and no more than 2 peers.
Systems of Support for Diverse Learners and/or English Language Learners	ELL-NA, Diverse learners are differentiated for by classroom teacher and further supported by reading specialist
Plan for Students Unable to Attend School	Offer limited distance learning options if they choose to stay enrolled. Available to anyone choosing to learn from home.
Professional Development Plan for Teachers	On-line offerings, socially distanced staff meetings, teaching from the classroom to allow for collaboration and comradery

Plan for Specialists Classes (i.e. Art, Music, Language, etc.)	Art and music visit cohorts weekly. PE is 2-3 times a week for each cohort in the gym. Equipment is cleaned between use.
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MENTAL HEALTH AND SOCIAL EMOTIONAL LEARNING

Plan to Support SEL at the Start of the School Year	Second Step being used consistently schoolwide,
Family Support and Training Plan	Frequent points of contact, resources made available via email and video
Plan for Identifying and Supporting SEL Mental Health Concerns	Teachers watch closely and communicate with the principal and parents about recognized needs.

TECHNOLOGY

	Hybrid Model or 100% Distance Learning
Learning Management System or Platform used at each grade level	Prek, K, 1-SeeSaw 2-5-Google Classroom All integrated with LMS/RenWeb
Acceptable Use/Safety Policies	Archdiocese Handbook
Technology Purchase Plan and Related Costs	We have what we need. Minor license fees will be managed by the general fund.

SECTION 3: MISSION AND CATHOLIC IDENTITY

MISSION AND CATHOLIC IDENTITY	
	Hybrid Model or 100% Distance Learning
Schoolwide Eucharistic Celebrations	Students, while seated in cohorts and socially distanced in pews attend Mass weekly. Other parishioners are seated away from school groups and names are gathered for tracing if needed. Students clean hands before and after Mass and there is no touching. Maximum church numbers are adhered to during school Masses.
Faith Life Activities	Ideas and offerings shared by classroom teachers that involve family. Weekly religion content lessons by each teacher.
Service Learning Plan	Teacher driven
Visibility Plan for Pastor	Leading weekly Mass
Visibility Plan for Principal	Present at Mass weekly, Eucharistic minister, leading morning prayer with the staff

Link to CDC’s Home Screening for Students:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/community/schools-childcare/Daily-Home-Screening-for-Students-Checklist-ACTIVE-rev5A.pdf>

Link to CDC’s Return-to-School Policies:

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/symptom-screening.html>